



Oceanside Harbor Days *September 17th-18th, 2022*
9am-5pm Saturday 9am-5pm Sunday

INSTRUCTIONS TO VENDORS

General Information: Upon arrival, our staff (in blue vest) will assist you in locating your booth space. See "General Schedule" for your arrival times. Spaces will be numbered with chalk and identified with left and right perimeter markings. Canopies and fixtures do not have to be disassembled. Overnight security is provided Friday and Saturday nights, however you are ultimately responsible for lost or stolen valuables. Kennedy Faires and the Oceanside Chamber are not responsible for lost or stolen items. You are responsible to secure canopies with weights due to offshore winds. Park adjacent to your booth space and leave a lane clear for cars to pass. Please unload your vehicle before you set up your booth, then exit towards the vendor designated parking Lot 20 & 21 on N. Pacific Street (see Vicinity Map enclosed).

Parking: Park at the designated area only for vendors, Lot 20 & 21 for single vehicles and Lot 1 for Vehicles with Trailers (see Vicinity Map enclosed). No overnight parking. Place your Parking Pass (Print from Website) on your dashboard and write your cell phone number on the pass. Parking is "first come first serve" and the parking pass does not guarantee a parking space. Starting at 7:00a-7:30a on Sat and Sun mornings, a vendor shuttle service will be available to transport you from Lots 1, 20 & 21 back to the vendor area.

Booth Set Up/Booth Break Down Procedures: All booth set-ups must be completed by 8:30a and remaining vehicles off site. Unoccupied booth spaces after 8:30a may be re-assigned to other vendors. When the event ends, please stop sales promptly at 5p on Saturday and Sunday. Please refer to the "General Schedule" and "Booth Breakdown Procedure" included in this packet. You are responsible to leave your space clean and remove all your trash and boxes. Food vendors specifically **MUST** avoid grease/food from being left on the ground. Use tarps to protect surface.

"Speedy" Renewal Process: For those of you who would like to receive priority in renewing your same booth for the next Harbor Days event on **September 16th-17th, 2023**, we offer you an opportunity to renew your booth space on our convenient website using any of your electronic devices. Effective September 9th, 2022, you may renew on line at **www.kennedyfares.com/oceanside**. Click on the Harbor Days "Speedy" Renewal link. We no longer offer paper applications or receive cash for the renewal application process. Please renew on line.

Recycling: Please do your part in being "Green". Avoid using styrofoam, plastic bags and deposit all recyclables into the designated receptacles. Thank you for your understanding and cooperation.

Disclosures: Prohibited Items will include but not limited to the following--Illegal items, weapons, explosives (fireworks, poppers, snap caps, bomb bags etc), No tobacco, tobacco/drug paraphernalia or any item that promotes the use of any Federally Controlled Substance, including Marijuana. This includes signage OR Logos with marijuana leaves displayed. Failure to remove items may result in booth fee forfeiture and/or dismissal from the event. Items to be sold that are not listed on your application or if considered inappropriate, are subject to being removed. It is the sole discretion of Kennedy Faires and the Oceanside Chamber to determine what items are unacceptable. **We do not guarantee a separation of similar products or competitors among vendors.** Electricity is not available unless requested and paid for. Personal generator ("Quiet Type" only) use must be approved by Kennedy Faires prior to arrival at the event. Hawking to peddle or offer for sale by calling aloud in public) and/or excessive noise is not allowed. You must operate within your exhibitor space. Regarding Fire, Health and Safety. The County of San Diego inspects all food exhibitors for compliance. Cooking food vendors **MUST** have a certified fire extinguisher in booth. Vendors providing cups or plates to customers are urged to use paper products--not Styrofoam! Please be familiar with Oceanside's regulations for portable cooking booths. Vendors are responsible to provide their own canopies, tables, chairs, extension cords etc. Vendors are only provided a booth space. City of Oceanside may ticket you if you park in unauthorized parking spaces. The Oceanside Chamber, Kennedy Faires, Harbor District and all Harbor Days affiliates and their agents, assume no responsibility for lost, stolen, or damaged property. Please carry your own insurance to protect your property.



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2022 HARBOR DAYS GENERAL SCHEDULE

Friday, September 16th: early arrival time

2:00p-5:00p Early Vendor Booth Set Up Begins and Ends
(No arrivals after 5pm please)

Saturday, September 17th:

5:30a-6:30a arrival Vendor spaces 100's, 300's, 500's, 700's, 800's
6:30a-7:30a arrival Vendor spaces 200's, 400's, 600's
8:30a All vehicles off event site
9:00a Oceanside Harbor Days Event Begins
5:00p First Day of Event Ends

Sunday, September 18th:

7:00a-8:00a sharp All vendors return to set up booths
8:30a All vehicles off event site
9:00a Oceanside Harbor Days Event Begins
5:00p-5:10p Last Day of Event Ends/Breakdown and loading begins
6:45p All vendors off site and prepare for street sweeping

Please Read (END OF EVENT AND BOOTH BREAKDOWN PROCEDURES)

Sunday 5:10p or earlier Vendor Vehicle Re-Entry Time (subject to change):

Spaces 101-121, Spaces 151-170, Spaces 275-278, Spaces 301-317, Spaces 351-374, Spaces 375-378
Spaces 601-620, Spaces 651-677, Spaces 700's and 800's (Food Court)

Sunday 5:30p or earlier Vendor Vehicle Re-Entry Time (subject to change):

Spaces 201-217, Spaces 251-274, Spaces 401-416, Spaces 501-516

1. Only re-enter the booth area at your prescribed time (strictly enforced).
2. Pre-pack most, if not all, your merchandise before end of event.
3. Park close to the edge of your booth space and park parallel to your space.
4. Always leave a lane open for other cars.
5. Pack as quickly as you can and exit the event area.
6. Thank you in advance for your patience and consideration of others.

Thank you for participating and helping us make this such a great and successful event!
Kennedy Faires-Rick and Chris Bauer (office: 760-945-9288)