



COUNTY OF SAN DIEGO

SOLID WASTE PLANNING & RECYCLING

## Special Events



County of San Diego Solid Waste and Recycling supports organizations, businesses, and event organizers in their continued efforts to reduce pollution by offering Recycling Best Management Practices (BMPs).

Recyclable and composting materials from special events keeps valuable resources out of landfills, reducing waste and conserving landfill space.

*Event Organizers, Permit Applicants and Vendors supporting special events greater than 2000 attendees per day can help protect our environment by implementing the following BMPs to maximize diversion efforts.*

### Before the Event

- The first step is to identify potential sources of waste and set up collection systems to separately collect recyclables, organic materials, and trash from your event.
- Complete and submit a Form E. This is your waste management plan that must be approved by the County prior to your event.
- Participate in a pre-event call with a County Recycling Specialist.
- Order bins and dumpsters from a franchised waste hauler and/or certified recyclable materials collector and arrange for waste, recycling, and organic waste containers which will be placed around the event.
- The County offers ClearStream recycling and organic collection bins (pictured on the left) can be delivered to your event location on a first come, first served basis. If you are interested in reserving these bins, please contact [Recycle@sdcounty.ca.gov](mailto:Recycle@sdcounty.ca.gov).
- Ensure Trash, Recycling, and Organic bins are delivered, deployed and paired with the bulk of organic bins near food concessions.
- Confirm proper signage is viewable on bins to reduce sorting and bins have lids closed to reduce "fly away" litter.

We can  
divert recyclables & organics

from landfills

with just  
a few simple steps



For more information, email [recycle@sdcounty.ca.gov](mailto:recycle@sdcounty.ca.gov), call the Recycling Department at (858) 694-2456 or visit [www.WasteFreeSD.org](http://www.WasteFreeSD.org)

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# Special Events

## During The Event

- Monitor and empty the paired trash, recycling, and organic bins to prevent overflow and contamination.
- Continually train staff, vendors, and utilize the expertise of Trash Talkers, if applicable, whom are assisting with separating, near bins.
- Quickly address contamination issues by removing non-recyclable items from recycling and organics bins.
- Promptly resolve waste management issues, such as missing bins or full containers.
- Train event staff to properly use spill cleanup supplies and to sort trash, recyclables, and organic materials, including being aware of venue approved organizations on-site which could be collecting redeemable recyclables.

## After The Event

- Ensure remainder of trash, recyclables, and organic material goes in the appropriate bins, including any large designated franchise hauler dumpsters on-site.
- Request collection tonnage from your hauler. Complete and submit the Waste Diversion Report to the Recycling Section at [Recycle@sdcounty.ca.gov](mailto:Recycle@sdcounty.ca.gov) within 30 days following the event.



Collect loose trash & recyclables after the event



The County of San Diego Solid Waste and Recycling Program will conduct random recycling inspections to evaluate if the site was properly maintained.

*Failure to setup an adequate program that allows attendees the opportunity to properly divert their recyclables and organics from trash bins could subject the Event Coordinator to corrective actions, fines, and denial of future event permits.*



**Thank you** for doing your part to protect our environment!



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